



people with
disabilities
western
australia

Annual Report 2017-2018

Acronyms used in this report

AAT	Administrative Appeals Tribunal
ACROD	Australian Council for Rehabilitation of Disabled
AFDO	Australian Federation of Disability Organisations
AGM	Annual General Meeting
AT	Assistive Technology
CEO	Chief Executive Officer
CoMHWA	Consumers of Mental Health Western Australia
DFO	Diversity Field Officer
DoC DS	Department of Communities – Disability Services
DSP	Disability Support Pension
DSS	Department of Social Services
HACC	Home and Community Care
ILC	Information, Linkages, and Capacity Building
NDS	National Disability Services
NDIA	National Disability Insurance Agency
NDIS	National Disability Insurance Scheme
PWdWA	People With disabilities (WA) Inc.
SACS	Social and Community Services Award
SARU	Self Advocacy Resource Unit
SAWA	Self Advocacy WA
WA	Western Australia
WA NDIS	Western Australian NDIS
WWDWA	Women with Disabilities Western Australia

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About Our Organisation



Our Vision

People with disability are equal and valued citizens

Our Mission

Advocating for the rights and empowering the voices of people with disability in WA

We Value

- Human rights
- The voices and unique experiences of people with disability

Guiding Principles

We will:

- Be passionate, innovative and fearless in defending and promoting the rights and interests of people with disability.
- Be accessible, responsive to and inclusive of our diverse community.
- Be mindful, flexible, agile, responsive and innovative in a rapidly changing sector and world.
- Value and facilitate the involvement of people with disability in our governance and management.
- Collaborate with the disability and mental health sector.
- Maintain supportive relationships with advocacy and support organisations.
- Be transparent and accountable in everything we do.
- Act with honesty and integrity.
- Be resourceful and efficient regarding the resources we need to do our work.
- Recognise and value everyone who works with us to achieve our vision, including our committee, staff and volunteers.

PWdWA is funded by the Department of Communities - Disability Services WA (formerly DSC) and the Department of Social Services



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From Our President

During 2017/18 the PwDWA Committee of Management, employees and volunteer effort has been considerable. Today concludes my first year of Presidency, taking over from Greg Madson - who left behind a solid framework and big shoes to fill.

This year saw the third year of our consortium arrangement between PwDWA, Advocacy WA (Formerly Advocacy South West) and Sussex Street Community Law Service with ongoing opportunity for people with a disability in WA to access individual advocacy services within Western Australia.

Our PwDWA Committee of Management saw new incoming members with their own skills and interests, continuing our diversity and grass-roots management by people with disability. Sharing those skills through voluntary representation across a number of community and sector forums has expanded within our group.



The representation undertaken by PwDWA committee this year has included:

- Member engagement in formulating the strategic plan
- NDIS reference group participation
- Perth Concert Hall consultation and engagement
- Representation on the Companion Card Review Committee
- Representation on the ACROD review committee
- Representation on the Australian Federation of Disability Australia
- Engagement with the Minister for Disability on a range of issues affecting People with disability, including paid representation and systemic advocacy funding
- Attendance at a range of events, including the Social Impact Summit, Centre for Accessibility launch, Disrupted Festival Technology and Disability forum (and AT chat meetup), WWDWA AGM; and AT Chat Launch

Furthermore, throughout the year, the media have deferred to PwDWA as the go-to organisation for statements relating to current issues. This has allowed Samantha, myself and the committee to provide lived experience and knowledge into a wide range of topics, and we have been more than pleased to see the number of requests increasing as disability takes an increasingly prominent position in the political landscape.

The most notable committee work has been the development of our 2019-2021 strategic plan, engaging committee, staff, and our members via a community-wide survey and a member engagement forum. The outcome is a clear, robust strategy to see us move forward in a sector that is changing rapidly. I would personally like to thank Andrew Fairbairn, Simon Chong and Ryan Gay for their expertise and time.

The intent of our strategic goals themselves did not change and were supported by the member engagement, which include the three tiers of systemic advocacy, individual advocacy and engagement of members and the wider disability community

I would like to thank our excellent team, the Committee of Management; Andrew Fairbairn, Janine Neu, Ryan Gay, Ingrid Moore, Adam Hewber and Elizabeth Edmondson who have willingly given their time, commitment and advice in governing the organisation. We have also been fortunate to second Simon Chong onto our committee for the second half of the year. Finally, I'd like to acknowledge the skilled work of Erika Webb as our committee Secretariat for guiding me through my first year of Presidency, who has her own extensive list of representation and participation.

I would like also to thank those organisations we have worked with throughout the year, including Developmental Disability WA, Consumers of Mental Health WA, Health Consumers Council, Human Rights Watch, Australian Federation of Disability Organisations; to name a few. Collaboration is vital to the role we play in shaping the future.

Samantha Jenkinson, our Executive Director, has willingly shared her impressive disability sector knowledge with the committee, and overseen a rapidly expanding workforce, with calm reliability and innovation. PWdWA has undertaken a range of core projects throughout the year, including the Co-Design project, Connect with Me; Diversity Field Officer project; and the Releasing our Capacity Peer Support Project which concluded this year with a final Peer Conference.

In July 2018 we were pleased to announce funding for two NDIS ILC grants which expanded our workforce almost overnight and has required Sam's skilled oversight to ensure the accommodations and management of these new projects.

Samantha, in her role as Executive Director, has engaged actively with a number of reference groups throughout the year on behalf of the organisation covering NDIS, housing, employment, health, police, human rights, and access.

I would like to formally thank Samantha Jenkinson for her leadership and organisational guidance throughout the year, and personally thank her for supporting my incoming role. I would also like to thank all the PWdWA staff who deliver a reliable, supportive and first class advocacy service to people with disability in WA. The role of individual advocacy and disability project work is both rewarding and challenging, and they have built a solid, supportive team. PWdWA is a lot smaller than the general community realises, which I believe is testament to our ability to get around.

The significant volume of engagement detailed in my report emphasises the importance of membership to PWdWA, which is free. The support of our membership is critical to provide a strong voice.

When spiders unite, they can tie down a lion.



Lisa Burnette
President

Committee of Management



Lisa Burnette – President

Andrew Fairbairn – Vice President

Elizabeth Edmondson – Secretary

Janine Neu – Treasurer

Ryan Gay – Committee Member

Adam Hewber – Committee Member

Ingrid Moore – Committee Member

Erika Webb – Secretariat

From Our Executive Director

PWdWA is making a difference to people with disability in Western Australia with over 500 people receiving Individual Advocacy support, and government agencies seeking out our advice. We have worked hard to network with disability and peer groups, and our members, so we can represent the lived experience of disability.

The 2017-18 financial year saw a decision made on NDIS in WA. PWdWA was pleased to see that there was an end to the uncertainty, with the decision that the commonwealth would run the NDIS. At a systemic level we have played a continuing role in bringing the real issues for people across all disabilities to the NDIA and state government during NDIS transition. This has included meetings with the NDIA CEO, Board and key staff, State Minister for Disability, Hon Stephen Dawson, and involvement in advisory and reference groups on topics like housing, self-management and Industry issues.



Our Individual Advocacy report shows we are getting good advocacy outcomes for many, although this is not always possible. Our report shows case studies from the top trending issue areas and highlights the diverse areas that we assist people. This year we have had to put in place a waiting list and priority process due to demand. Our consortium partners, Advocacy WA and Sussex St Community Law Service, have felt similar pressure in regional areas.

Our report highlights the areas where we prioritised the systemic advocacy work we do and some of our achievements. The trends and case studies from our consortium and individual advocacy work also feed into our systemic advocacy. The NDIS and transition to NDIS has been over half of our systemic advocacy time.

PWdWA often gets asked to present at events, provide advice, take part in advisory groups, and put in submissions to inquiries. All the submissions we make are publicly available on our website. This year the submissions have been on issues ranging from mobility scooter regulations to 'end of life choices' and elder abuse. Areas we have been asked to present and/or provide advice on are:

- Local Government Access and Inclusion
- Future of respite houses
- Disability Justice Centre
- Bunbury – Most Accessible Regional City in Australia
- Independent Living Centre AT Chat project
- Public Sector Employment
- NDIA participant pathways
- WA Police Disability Access and Inclusion Plan
- Disability Health Network Community of practice on NDIS

It has been a mark of our reputation and ability to represent the diverse views of people with disability that has led us to being invited to participate on advisory groups with the NDIA such as the Industry Advisory Group. As detailed in the Presidents report our representation work is also done by our Committee of Management as volunteers as well as in my role as Executive Director.

In September 2017 PwDWA underwent Quality Evaluation surveillance under the National Standards for Disability Services as a requirement of our DSS funding. We met all requirements and the evaluators were impressed with our systemic work, and the positive feedback they received from a number of individual advocacy clients.

We have also had a number of projects funded for work in specific areas. These projects are detailed further in the report and include, peer support by and for people with disability (Releasing Our Capacity); building a co-design model and network (Connect with Me); and the Diversity Field Officer Service which was our first ILC grant. Our peer support project worker Samantha Connor finished her role in June but has left a legacy of some fantastic resources for peer groups that are available on our new website. We also received ILC funding for two more projects, and funding from Department of Finance for Stage 2 of Connect with Me in June 2018.

In December 2017 we said goodbye to Anabelle May and welcomed Brianna Lee as our new Individual Advocacy Service Manager. With our new staff we have put in place new practices to build our team with regular gatherings of advocates and a greater emphasis on our shared responsibility to look after each other and the organisation as a whole. Thanks go to Anabelle, Brianna and Faye Hicks for providing support to the whole team and to me in my role as Executive Director.

Thanks go to the staff at Advocacy WA and Jane Timmermanis from Sussex St Community Law Service who have worked with me to continue our successful consortium partnership.

We have very passionate and caring administration, advocacy and project staff at PwDWA who take pride in their work. We also have a dedicated volunteer in Miranda MacReynolds who supports Self Advocacy WA. Thank you to all the staff and volunteers within the organisation for their hard work.

It is our pleasure to work with a Committee of Management who have lived experience of disability and actively participate in helping us to reach our vision of people with disability as equal and valued citizens. Special thanks to Lisa Burnette our President who has taken on the role with enthusiasm, and the team of volunteers from the Committee who have worked hard to develop our new Strategic Plan for 2019 to 2021.



Samantha Jenkinson Executive Director

PWdWA

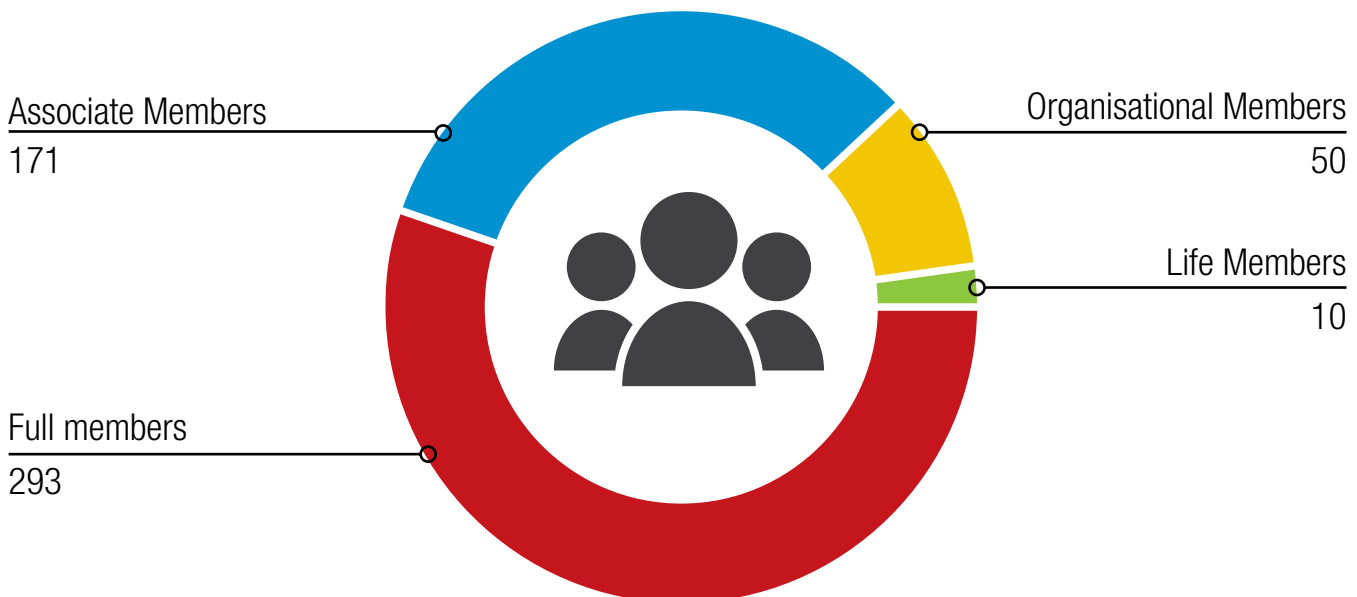
Staff



Samantha Jenkinson – Executive Director
Faye Hicks – Project Manager
Brianna Lee – Individual Advocacy Service Manager
Elisha Johnson – Individual Advocate
Glenda Bye – Individual Advocate
Lisa Hook – Individual Advocate
Michele Frost – Individual Advocate
Nick Wilson – Individual Advocate
Rachael Cox – Individual Advocate

Andrew Fairbairn – Project Officer
Natalie Turner – Project Officer
Samantha Connor – Project Officer
Sonya Gozuacik – Administration Officer
Annabelle May – Senior Advocate (Resigned)
Gary Marsh – Individual Advocate (Resigned)
Nicole Ikin – Individual Advocate (Resigned)
Tanya Sinclair – Individual Advocate (Resigned)

PWdWA Members



PWdWA values the feedback and information our members provide us. They are an integral part of our advocacy work. Members are regularly updated about our activities throughout the year and invited to participate and give feedback. People with disability are invited to become full members. Families and friends are invited to become associate members and we also offer organisational memberships.

Key Achievements



The Connect with Me project launched a Toolkit and Guide to co-designing with people with disability



We sat on Access and Inclusion user groups during the 5-year development of Optus stadium. It is the most accessible stadium in Australia



We sat on working groups for NDIS and WA NDIS. We raised key issues about how NDIS and mainstream services are working together



We ran Disability Safe Week again. We create new easy read resources and an easy read website www.disabilitysafeweek.org.au

538

The number of people with disability supported by our Individual Advocates



We were a major sponsor and organiser of the Peer Connect WA Conference. 140 people attended the conference



We commenced one ILC project and secured funding for an additional two ILC projects in 2018-19



We launched our new website www.pwdwa.org



We employed an NDIS Appeals Support Advocate who can help people appeal NDIS decisions through the AAT

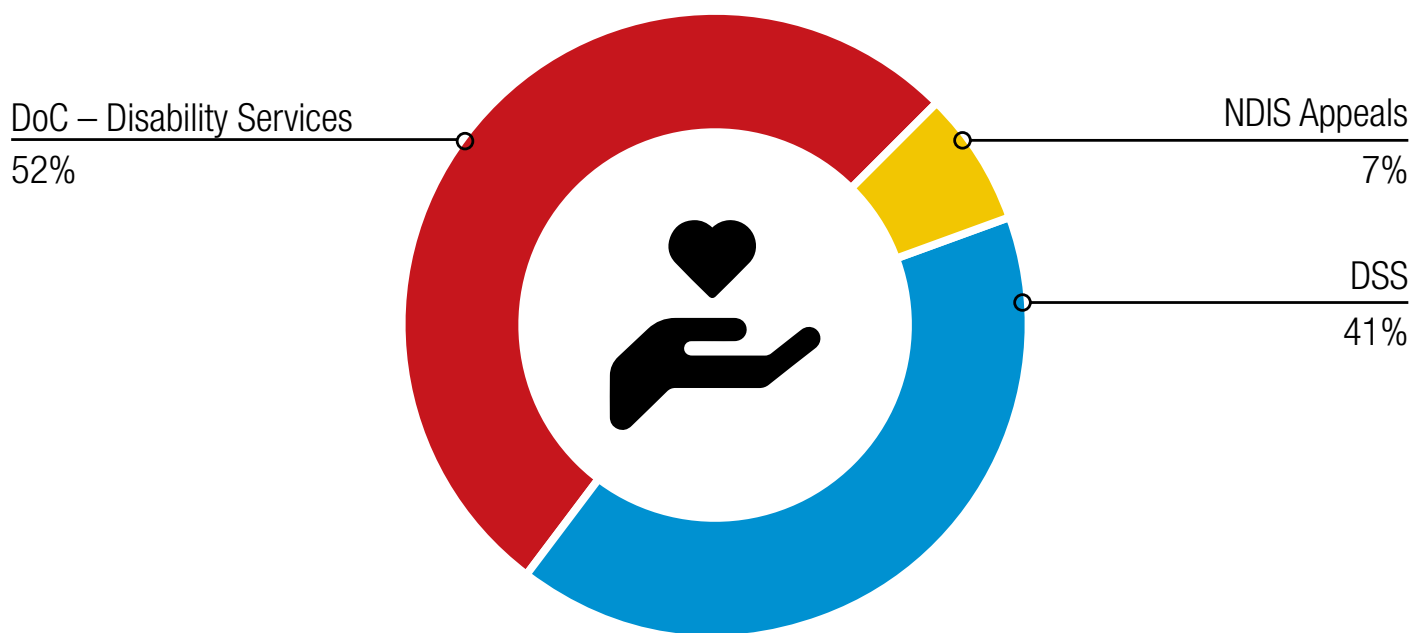


Individual

Advocacy

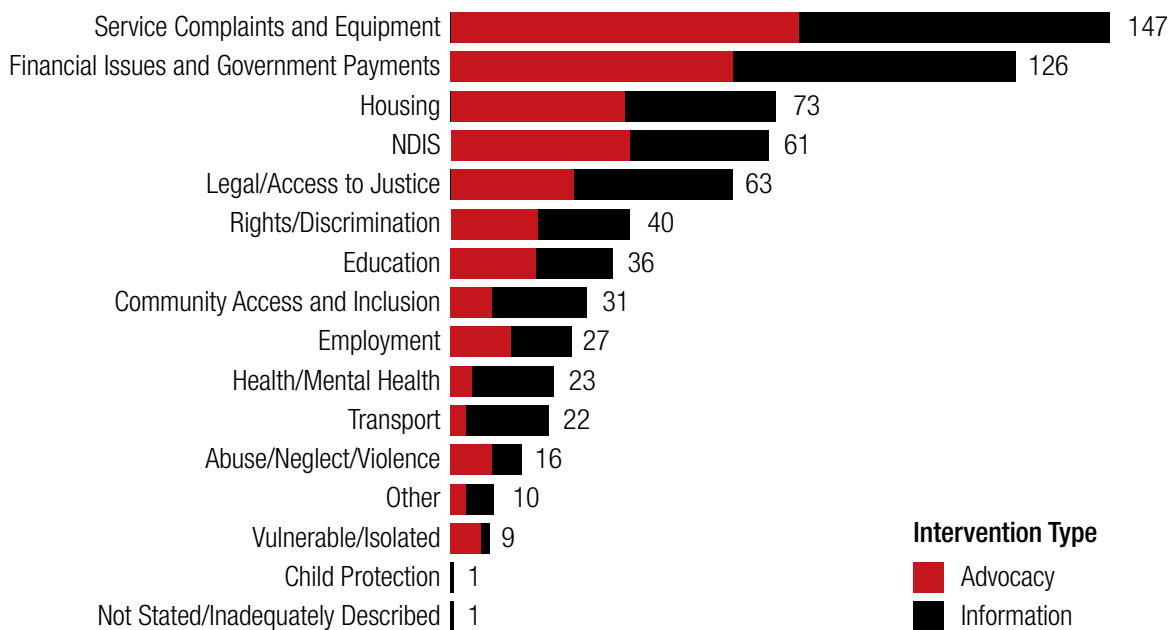
In 2017-2018 PWdWA provided independent, non-legal Individual Advocacy that is issues-based and client-directed to people with disability living in Western Australia. Individual Advocates work alongside people with disability when they feel they have been treated unfairly or seek a solution to a specific issue. Our services include providing information, making supported referrals and individual advocacy for standard and complex cases.

PWdWA is funded by Department of Communities Disability Services (52%) and by the Department of Social Services (48%) to provide Individual Advocacy state-wide. DSS funds both our general advocacy and our NDIS Appeals advocate.

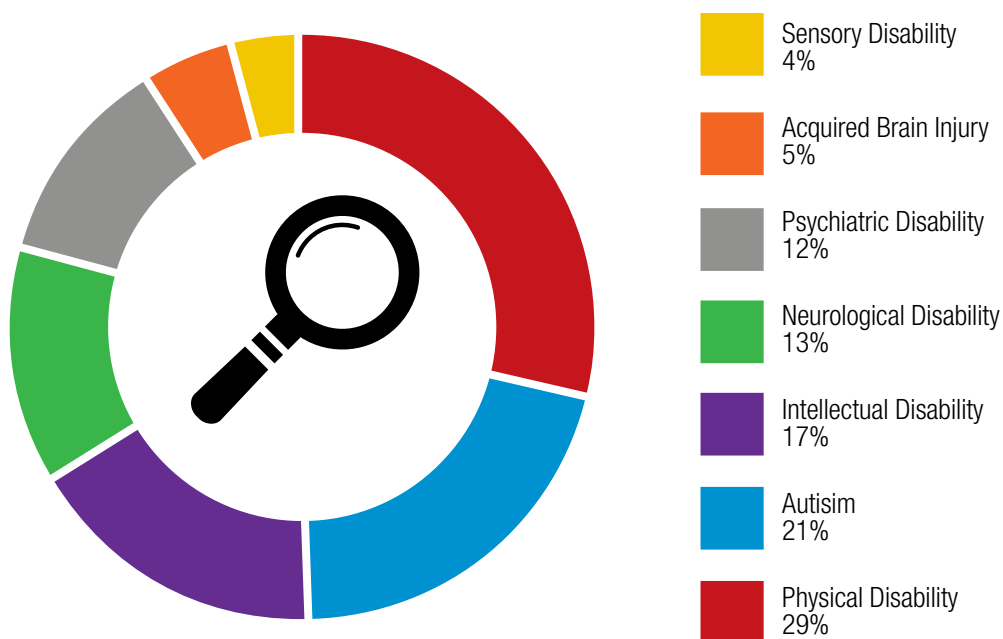


As part of our funding from Disability Services, PWdWA continue work as a consortium with Advocacy WA and Individual Disability Advocacy Service (part of Sussex Street Community Legal Service). The consortium advocates met in April 2018 to take part in our annual Consortium update and training in South Perth. As a consortium we have supported 725 individuals across the state.

To ensure that PWdWA are continuing to provide quality service, advocates took part in training and professional development. Training included topics such as working with people experiencing domestic violence, suicide prevention, best practice strategies for students with autism, and NDIS reviews and appeals. Some of the events our staff took part in included the NDS Conference, Disability Safe Week, Abilities Expo and the LinkWest Conference.



The bar graph above shows the types of issue our Individual Advocates have assisted with and how frequent they were. Major issues experienced by people contacting our service during this period include: Service Complaints; Financial Issues and Government Payments; Housing and NDIS.



The graph above shows the spread of disability types for our clients. Physical disability, autism and intellectual disability were the most reported types of disability.

Trends and Case Studies

NDIS

With the transition to the nationally funded NDIS, individuals were concerned about the possibility of a reduction in funded support and lack of accessible information. A trend that has also been noticed this year is the difficulty people with dual disabilities are having accessing the scheme.

Matt's Story

Matt has a dual diagnosis of mental health and a neurological condition. Matt applied for assistance from NDIS as he was no longer able to maintain his home and needed support to access the community and manage his daily affairs. NDIS said he was not eligible.

Matt asked PwDWA to assist with an External Review at the AAT. The advocate advised Matt that although he had lots of evidence it was not from the type of professional, and did not contain the type of assessment, that NDIS requires. The advocate suggested that Matt be referred for further government funded assessments. The advocate also assisted Matt to complete his application to the AAT and apply for Legal Aid. During the AAT process NDIA said they wanted to know what functional impacts were attributable to each of his two diagnoses. The advocate raised concerns that this was an impossible task given the intersecting nature of his disabilities and worked with the Legal Aid lawyer to ensure that the additional assessments addressed this question and the associated concerns as best as possible.

Complaints Regarding Local Coordinators

PwDWA received a number of complaints regarding Local Coordinators not providing individuals and families with the information and support required. Individuals felt that their needs were not taken seriously and could not access support that was “reasonable and necessary” to them.

David's Story

David receives in-home support, however his sister provides most of his care. His sister fell ill and had less than a week's notice to go to hospital. They contacted the Local Coordinator asking if extra funding was available while she would be in hospital. The Local Coordinator told them there would be additional emergency funding to cover the extra support while she is in hospital and David's funding would not be impacted.

After returning home David's sister was told that David would miss out on supports because they had accessed more funds than available to them. The advocate liaised with the Local Coordinator and service provider to investigate where the error came from. Once the advocate established that the Local Coordinator had given the wrong information the advocate assisted David to write a complaint letter to the DoCDS.

DoCDS found that David was given the wrong information, offered an apology and ensured that David's funding was fixed so he had the supports he needed.



Housing

PWdWA assisted individuals who were experiencing issues with their landlords, and provided referrals to agencies when they were facing imminent eviction or required support from a tenant advocate. PWdWA also assisted a number of clients who were facing eviction from supported accommodation.

Andrea's Story

Andrea left an abusive relationship and needed to find accommodation within a week. Andrea had limited appropriate housing options available from service providers. Andrea was moved into a house with men and male staff working there.

The advocate assisted her to complete an application form for public housing. While she was waiting for appropriate accommodation, the advocate held meetings with the service provider to discuss the barriers Andrea faced. The service provider agreed for Andrea to have her own keys to the house, install a ramp and have female staff employed at the house.

Andrea was offered her own home not long after. Andrea was able to employ her own female support staff.



Education

Parents of children with autism experiencing lack of support continues to be a common trend this year. Schools were not accessing education assistants and there was a lack of transparency in relation to educational goals. Children with disability experiencing bullying was also a common theme, with parents feeling schools were not taking sufficient action to address and prevent the bullying.

Mark's Story

Mark is a student with a disability that impacts his mobility. Mark experienced severe cases of bullying by his peers because of his impairments. His school had tried to access additional funding and support for him, but were unsuccessful doing so. The bullying was reported to the police, but they could not assist because it was deemed a school matter and they had little ability to intervene.

The advocate assisted Mark and his family to connect to the school psychologist and reported every incidence of bullying to them, negotiated for Mark to access a specialist program at the school, and supported Mark's family to write to the Department of Education to explain the impact of Mark's situation on him and his family. The advocate also assisted Mark to negotiate a revised Individual Educational Plan and access funding from School of Special Educational Needs: Disability. Mark now has access to appropriate aids and has the support of an Education Assistant.

Disability Support Pension

Individuals trying to appeal their DSP claim decision after being declined access has continued to be another common trend continuing from last year. Our advocates have compiled information, which has been forwarded to the Australian National Audit Office about the difficulties people with disability are having accessing the DSP.

Peter's Story

Peter is a middle aged man, living with an unexplained degenerative neurological condition that was affecting his nerves and impacting on his daily functioning. Despite numerous surgeries and treatment the condition persisted and became more progressive. Peter had made three applications for the DSP. The first application was declined because Peter's condition was not diagnosed. Peter's second application was presumed lost by Centrelink.

Peter was assisted to engage with his Program of Support provider, gather further evidence from his specialists and GP and supported to attend his Job Capacity Assessment during his fourth application for the DSP. Two weeks after the Job Capacity Assessment Peter was informed that his DSP application had been accepted and would be back paid for the last month.

Systemic

Advocacy

A number of systemic responses are a direct result of people requesting our advice, or in response to government discussion papers or inquiries. Wherever possible PWdWA uses the lived experiences of people with disability that we have gathered to highlight the issues and push for changes to systems. Our individual and systemic work are integrally connected, many of the issues raised at a systemic level have been born out of collective cases from our individual advocacy work. Below are highlights from our identified priority systemic advocacy.



NDIS - PWdWA has been engaged at the policy, service design, and advisory levels of both the state WANDIS and the NDIA. The last half of 2017 involved a lot of work with the state government to understand the perspectives of people with disability and provide opportunities for people with disability to contribute in the deliberations on whether WA would be part of the NDIA. PWdWA focused

on highlighting the risks and benefits inherent in both options, and the key systemic issues still to be resolved that are part of broader NDIS policy such as interpretation of reasonable and necessary criteria, and intersections with health, housing, justice etc.

Since February 2018 we have heard of many transition issues such as services stopping before they should, miscommunication of processes, funds being cut, services not providing transparency, lack of training of planners, people being told they can only live in group accommodation etc. PWdWA have been raising these issues at meetings with the State Minister, CEO of the NDIA, NDIA Board, Joint Parliamentary Committee, and with the Independent Advisory Council of the NDIA.



Access and Inclusion - We have met with and written a number of times to the Minister for Planning regarding accessible housing, accessible communities, universal design, and continuous paths of accessible travel with policy suggestions. We also have promoted the use of a design reference group similar to the stadium for all major infrastructure projects.



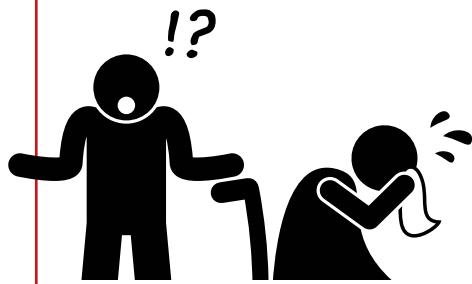
Housing - We have raised issues with the Minister for Disability Services on how housing is being treated under NDIS and what has been done by the Office of Housing to increase accessible and affordable housing stock, and also raised these issues at the Housing Advisory Roundtable. We are continuing to push for housing options for residents at the Quadriplegic Centre which are in line with the future housing under Specialist Disability Accommodation in the NDIS.

In support of the campaign to change the building code of Australia to include universal minimum access requirements in all private housing, we have written to the relevant Ministers and had meetings with the Minister for Planning on this and other accessible infrastructure issues. In line with our advocacy at the state election the State government Affordable Housing Strategy includes targets for the incorporation of essential design features from 'WA Liveable Homes Initiative' into new social housing development where practical; and at least 20% of newly constructed dwellings via the Department of Communities.



Health - In the area of health we have contributed to the Sustainable Health Review at the state level and the development of the new model of care for Spinal Cord Injury which includes a stronger focus on community based rehabilitation, community housing and nursing, and peer support. Through these processes and separately we have raised with the Minister for Health the issue of people who may fall through the gaps in not being eligible for NDIS or HACC.

Our submissions in the area of health were based on a variety of feedback from members through surveys and focus groups. We did a joint submission with AFDO to the 'End of Life Choices' Inquiry for WA State parliament and we put in a submission to the Private Health Insurance inquiry by the Federal government raising the issues of access to health services which are cost prohibitive for people with disability.



Abuse and Neglect - The Abuse and Neglect Taskforce has continued as a way to bring a cross sector of government and non-government agencies together to raise awareness and share information.

This year the group assisted with submissions on the NDIS Code of conduct, and the development and running of Disability Safe Week.

We also promoted the recommendations from the Human Rights Watch report into Prisoners with Disabilities, and contributed to the Australian Human Rights Commission review of mechanisms to prevent violence, abuse and neglect of people with disability.



Projects

Connect with Me



Over the past 12 months, a team of people with disability have worked together to create the 'Connect with Me' model of co-design. The model uses a person-centred approach and employs principles developed by people with disability based on their lived experience in disability, as well as being representative of a broad mix of people in the community. The model has three components - a guide explaining the co-design process, a toolkit to support co-design practice and a team of co-design participants who provide co-design advice and support to organisations.

Research done through the project suggests there is information available about co-design and what it is, but there is less information about how to actually do it. As part of the project, we established a steering group to co-design the 'Connect with Me model,' co-design the tools and pilot the approach with two organisations on issues specific to their business.

Over the next 12 months the project will focus on building the capacity of people with disability to work as co-design participants and promote the use of co-design to service providers in WA. If you are interested in co-design and would like to be involved please forward your details to codesign@pwdwa.org.

The DFO project (funded with an ILC grant) was created as a result of discussions between small and medium sized businesses who wanted to build their confidence in working with people with disability. The DFO project has been developed in conjunction with AFDO, who are running a project in Geelong.

The project is seeking to assist businesses to recognise the value of being accessible to people with disability. It will help business understand how to reasonably accommodate any staff with disabilities, and provide options for the business to build capacity to employ people with disability.

During the first few months of this project we have successfully recruited a project officer who has received training from our AFDO partner, developed a WA roadmap and actively engaged with a number of small businesses through targeted networking and promotion. A report illustrating recommendations for improvement will be given to each participating business.

Any businesses interested in this project can contact Andrew Fairbairn – Diversity Field Officer - dfo@pwdwa.org 9485 8900.



Realising Our Capacity



PWdWA was funded by the NDIA for 3 years to support emerging peer support groups in WA. In partnership with CoMHWA over 25 groups were supported. During this project a number of disabled people have gained the confidence to 'get up and speak' about their experiences as well as self-advocating around issues.

The project raised issues around limited accessible spaces for people with disability to meet. It was also difficult at times for groups with uncertainty of the two conflicting NDIS schemes. Our project officer worked with groups to overcome these and other issues.

The benefit of peer groups was clearly seen through the project. A number of peer group members have found work and are also being recognised as spokespersons for their communities. There has also been a focus on the benefit spaces without parents and carers can provide where people say they are able to speak freely.

The project ended with PWdWA as one of the main organisers of the Peer Connect WA conference in June. The conference was a great success with over 140 attendees. All of the resources developed over the project by peer groups are available on our website with a list of the groups and contact details.

PWdWA sought project funding from Lotterywest to run 'Disability Safe Week'. The project was centred around a week of workshops with a final cross sector forum, and the development and distribution of a range of fact sheets, posters and a website in Easy read English.

The specific Disability Safe Week workshops reached 100 people. The easy read resources posters and website have reached over a thousand. Feedback received on the effectiveness of Disability Safe Week and the resources:

"Thank you to Samantha and the team for organising a comprehensive, informative and supportive week of workshops that highlighted the importance of talking about safety for people with disability. . ."

"... people had not thought of the disproportionate amount of people with disability that experience abuse, neglect and harm. Several people stated that the Disability Safe Week resources gave them the confidence to discuss these issues..."

WA Police were actively engaged in Disability Safe Week and are using the posters in police stations. Our thanks also go to Developmental Disability WA, the Sexual Assault Resource Centre, The Department of Education School of Special Education Needs – Disability, and National Disability Services for their support and help to make the project successful.



Key

Relationships



Thank you to the following organisations and agencies who have worked with us in various ways throughout the year!

Australian Federation of Disability Organisations

Advocacy WA

Consumers of Mental Health Western Australia

Department of Communities

Department of Finance

Developmental Disability Western Australia

DSS

Ethnic Disability Advocacy Centre

Explorability

First Peoples Disability Network

Lotterywest

Midlas

My Place

National Disability Services

Peer Connect

Sexual Assault Resource Centre

Self Advocacy WA and SARU

School of Special Educational Needs – Disability

Sussex Street Community Law Service

Valued Lives Inc

WA Council of Social Service

Western Australian Association of Mental Health

WA Individualised Services

Support

Healthcare
employment
public transport
community

Money

I have the right to be active, supported and valued in the community.

Community

I have the right to be active, supported and valued in the community.

Home

What do I need?

- Assistive technology to help me live at home
- A home of my own
- A home I share with others of my choice
- Alterations to help me live in my own home
- A home near people or places I know
- A home that is safe
- A chance to try out living in different ways
- Help thinking about my home

What else might I need?
Who or what can help me?

I have the right to live on my own or with the people I choose, in the community, with the support I need.

www.peopledisabilities.org.au

Treasurers

Report

In the 2017-2018 financial year, PWdWA needed to spend money from reserves and retained earnings which put the organisation operational funding in a deficit of \$80,248.

Part of the budget deficit was due to use of retained earnings from previous years to fulfil the contractual requirements of service level agreements with our core funding agencies, the Western Australian Department of Communities Disability Services, and the Department of Social Services, and return previous years unused funds. Part was due to updating of our database to make sure we could fulfil the new mandatory data requirements of DSS.

PWdWA received funding from the DSS as supplementation to fulfil obligations to our staff employed under the SACS award scheme.

All funding for the Releasing Our Capacity Peer Support project from the National Disability Insurance Agency was used with the project ending with a successful Peer Support Conference.

The funding from Lotterywest for our Disability Safe Week Project was expended in October 2017 with a small amount returned to Lotterywest.

In June 2017 we were successful in receiving a Department of Finance grant for Peak Body Capacity Building which was used for our Connect with me Project. This project has received Stage 2 funding for 2018-19.

PWdWA was also successful in receiving an Information, Linkages, Capacity Building grant in 2018 for the Diversity Field Officer Project. We received further funding in June 2018 for two more ILC projects to be run over the next year, On Board with Me and Empowering Health Consumers with Disabilities.

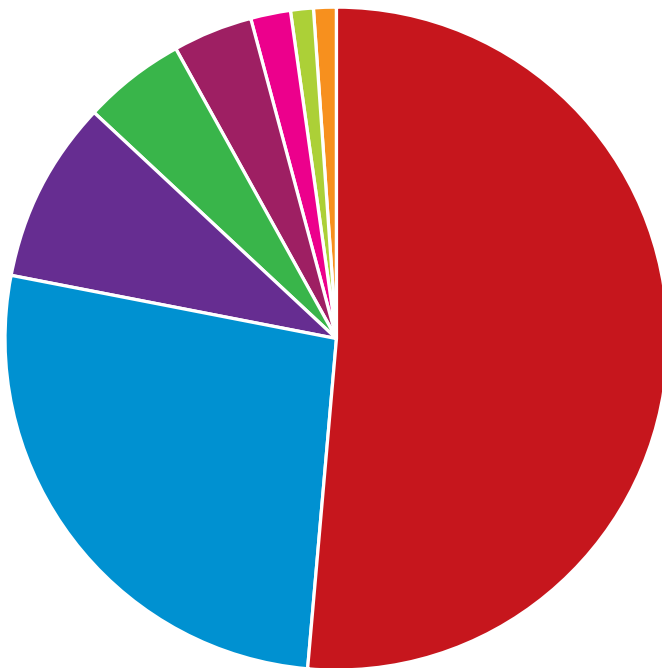
The Committee of Management has remained active in overseeing the financial operation of the association. The audited accounts demonstrate that the organisation remains financially stable.

The Committee of Management and operational staff express thanks to Nulsen Independent Administration for payroll support and Patricia Loh Accounting for financial management services throughout the year. We also sincerely thank Sonya Gozuacik who has provided Administration Support to PWdWA.



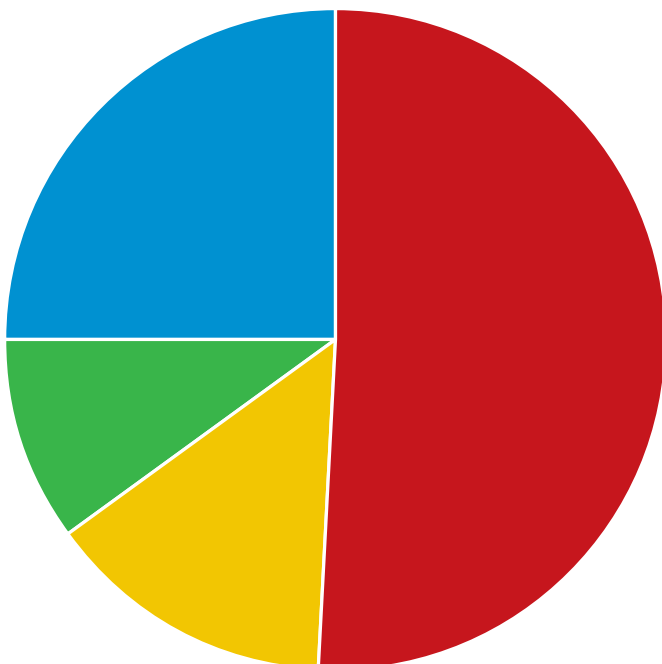
Janine Neu
Treasurer

Income 2017 -18



- Training/Consultation Income
- Reimbursement
- NDIA Peer Group Funding
- Interest
- ILC Diversity Field Officer
- Lotterywest Grant DSW
- WA Finance Connect with Me Grant
- NDIA Peer Sponsorship Grant
- DSS Advocacy and Appeals funding
- DoCDS Advocacy Consortium Funding

Expenses 2017 -18



- Paid to Consortium Partners
- Total Operating Expenses
- Total Administration Expenses
- Total wages and Salaries



Financial Statements

PEOPLE WITH DISABILITIES (WA) INC
SPECIAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 June 2018

PEOPLE WITH DISABILITIES (WA) INC

FINANCIAL STATEMENTS FOR THE YEAR ENDED

30 June 2018

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**RAY WOOLLEY PTY LTD
CHARTERED ACCOUNTANTS**

PRINCIPAL: RAY WOOLLEY FCA (UK) BSc (Hons)

ACN 30 056 227 297

PEOPLE WITH DISABILITIES (WA) INC

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
PEOPLE WITH DISABILITIES (WA) INC**

Opinion

We have audited the accompanying financial report, being a special purpose financial report, of People with Disabilities (WA) Inc (the incorporation), which comprises the board's report, the balance sheet and statement of changes in equity as at 30 June 2018, the income statement and the cash flow statement for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information, and the statement by the Board of Management.

In our opinion, the financial report presents fairly, in all material respects, the financial position of People with Disabilities (WA) Inc as at 30 June 2018 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Act of WA, and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act 2012).

Basis of Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the incorporation to meet the requirements of the Associations Incorporation Act of WA and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act 2012). As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Board's Responsibility for the Financial Report

The board of People with Disabilities (WA) Inc is responsible for the preparation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act of WA and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act 2012) and is appropriate to meet the needs of the members. The board's responsibility also includes such internal control as the board determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the board is responsible for assessing the incorporation's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the board either intends to liquidate the incorporation or to cease operations, or has no realistic alternative but to do so.

PEOPLE WITH DISABILITIES (WA) INC

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF PEOPLE WITH DISABILITIES (WA) INC continued

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the board.
- Conclude on the appropriateness of the board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Ray Woolley Pty Ltd

Ray Woolley
Registered Auditor No 16396
27 August 2018



17 Russley Grove
Yanchep
WA 6035

PEOPLE WITH DISABILITIES (WA) INC

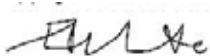
STATEMENT BY PRESIDENT

For The Year Ended 30 June 2018

The Board of Management declare that:

- a) The attached financial statements and notes thereto comply with accounting standards
- b) The attached financial statements and notes thereto give a true and fair view of the financial position and performance of the association; and
- c) In the Board of Management's opinion, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

Signed on behalf of the Board of Management



Lisa Burnette
President

Date: 29 August 2018

PERTH, WA

PEOPLE WITH DISABILITIES (WA) INC
Income Statement
For the financial year ended 30/6/2018

	Notes	2018 \$	2017 \$
Revenue from Ordinary Activities			
Grants			
- Department of Communities Disability Services (previously DSC)		774,664	986,950
- Department of Social Services (DSS)		384,334	309,805
- NDIA		135,139	210,177
- Lotterywest		53,749	12,751
- Other Grant (WA Finance)		64,909	1,637
Interest		12,761	13,468
Donations & fundraising		0	2,835
Training & Consultation		2,223	0
Sundry Income & reimbursements		2,422	9,322
Total Revenue from Ordinary Activities		1,430,201	1,546,946
Expenses from Ordinary Activities			
Accounting and Audit fees		44,621	31,169
Advertising and recruitment		5,647	163
Office and Staff amenities		2,200	1,172
Depreciation		3,418	4,272
Furniture & Equipment, Computer Expenses		15,079	1,776
Insurances - General & Motor Vehicle		5,951	6,357
I.T. Expenses		32,029	49,405
Postage		2,088	1,299
Printing and Stationery		14,608	8,202
Rent		49,281	29,920
Repairs and Maintenance		4,637	1,115
Salary and wages costs		766,750	701,247
Subscriptions		2,750	5,659
Telephones		1,173	5,333
Transport Costs		6,570	15,693
Workshops/consultants		105,655	98,738
Other Expenses		447,993	531,489
Total Expenses from Ordinary Activities		1,510,449	1,493,006
Operating surplus/(deficit)		(80,248)	53,940
Non-Operating Income			
Profit/ Loss on Sale of Assets		0	0
Transfer of Provision		0	0
		0	0
Total surplus/(deficit)		(80,248)	53,940

PEOPLE WITH DISABILITIES (WA) INC

Balance Sheet

As at 30/06/2018

	Note	2018 \$	2017 \$
Current Assets			
Cash at Bank and on Hand	3	1,302,081	933,659
GST - Input Tax credits		21,260	22,852
Accrued Income and Prepayments		11,438	11,174
Total Current Assets		<u>1,334,779</u>	<u>967,685</u>
Non-current Assets			
Plant/Equipment		76,130	76,130
Less Accumulated Depreciation		(76,130)	(76,130)
Motor Vehicle		21,383	21,383
Less Accumulated Depreciation		(7,713)	(4,295)
Total Non-current Assets		<u>13,670</u>	<u>17,088</u>
Total Assets		<u>1,348,448</u>	<u>984,773</u>
Liabilities			
Sundry Creditors and Accrued Expenses	4	82,970	45,324
Income Received in Advance	5	684,357	327,797
GST - collected		67,118	38,100
Provisions - Annual Leave & Sick Leave	6	58,187	46,811
Long Service Leave	6	46,829	37,506
Total liabilities		<u>939,461</u>	<u>495,538</u>
Net Assets		<u>408,987</u>	<u>489,235</u>
Accumulated funds		<u>408,987</u>	<u>489,235</u>

STATEMENT OF CASH FLOWS

	2018	2017
	\$	\$
	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities		
Grant Income	1,769,355	1,478,102
Interest Received	12,761	13,468
Training & Donations	2,223	2,835
Other Income	2,422	9,322
Payments to Suppliers and Employees	<u>(1,418,340)</u>	<u>(1,483,708)</u>
Net cash provided by/(used in) operating activities	<u>368,422</u>	<u>20,019</u>
Cash flows from investing activities		
Non-operating income/loss	0	0
Proceeds from sale of property, plant and equipment	0	0
Payment for property, plant and equipment	0	0
Net cash provided by/(used in) or from investing activities	<u>0</u>	<u>0</u>
Net increase/decrease in cash held	<u>368,422</u>	<u>20,019</u>
Cash at beginning of the financial year	<u>933,659</u>	<u>913,640</u>
Cash at the end of the financial year	<u><u>1,302,081</u></u>	<u><u>933,659</u></u>

STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

<u>2018</u>	<u>2017</u>
\$	\$

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cash	948,481	584,310
Deposits at Call	353,600	349,349
	<u>1,302,081</u>	<u>933,659</u>

b) Financing Facilities

No facilities are in place as at 30 June 2018

c) Reconciliation of net cash provided by operating activities to operating surplus.

<u>2018</u>	<u>2017</u>
\$	\$

Operating surplus/(deficit)	(80,248)	53,940
Profit/Loss on disposal of non-current assets		
Depreciation and amortisation of non-current assets		
Non operating income		
Changes in net assets and liabilities		
Decrease/(Increase) in current receivables	1,328	(9,546)
Increase / (decrease) in current creditors	66,663	10,712
Increase/ (decrease) in current provisions	20,700	3,861
Increase /(decrease) in income in advance	356,560	(43,219)
(Increase)/decrease in Fixed assets	3,418	4,272
Net Cash provided by/(used in) operating activities	<u>368,422</u>	<u>20,019</u>

PEOPLE WITH DISABILITIES (WA) INC

STATEMENT OF CHANGES IN EQUITY

As at 30th June 2018

	General \$
RESERVES	
Balance as at 30th June 2014	331,863
Surplus /(Deficit) for the year	64,077
Balance as at 30 June 2015	<u>395,940</u>
Surplus /(Deficit) for the year	39,355
Balance as at 30 June 2016	<u>435,295</u>
Surplus /(Deficit) for the year	53,940
Balance as at 30 June 2017	<u>489,235</u>
Surplus /(Deficit) for the year	-80,248

PEOPLE WITH DISABILITIES (WA) INC

Notes to and Forming Part of the Accounts For the year ended 30/06/2018

1 Summary of Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Association Incorporated Act of WA, and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act 2012). The Board has determined that the incorporation is not a reporting entity

The financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets

The following significant accounting policies, which are consistent with previous period unless stated otherwise, have been adopted in the preparation of this financial report.

- (a) The provision for long service leave is calculated at current rates of pay for all staff from their date of commencement. Long service leave entitlement is due after 7 years service for the first and subsequent terms.

The Association's Performance Agreement with the Disability Services Commission now requires it to make provision for Long Service Leave as per its employee entitlement policy.

- (b) Holiday pay is accrued based upon holiday entitlement and pro-rata at current rates of pay plus 17.5% loadings, Superannuation and Workers Compensation liabilities for applicable staff.
- (c) Provision for Sick Leave has been accrued on the basis of 50% of the outstanding balance as at 30 June 2018, plus superannuation and workers compensation liabilities for applicable staff.
- (d) Depreciation is calculated on a straight line basis so as to write off the net cost of each fixed asset during its expected life. The depreciation rates used are:

Plant and Equipment	20%
Furniture & Fittings	20%
Motor Vehicles	20%
Computers	33%

Since June 2000 it has been the policy of the Association to not capitalise items less than \$5,000 in value. These amounts are written off wholly in the year of purchase. The Association is not funded for capital replacement within its current grant structure and does not have the capacity to put aside cash reserves to cover these expenses. Component parts will be grouped together to determine the value to be used in determining the \$5,000 limit.

PEOPLE WITH DISABILITIES (WA) Inc

**NOTES TO AND FORMING PART OF THE ACCOUNTS
For the year ended 30/06/2018**

2 Plant/Equipment and Vehicles

Gross Carrying Amount	Plant/equip	Vehicles	Total
Balance as at 30 June 2017	76,130	21,383	97,513
Prior Year adjustment	0	0	0
Additions	0	0	0
Disposals	0	0	0
Balance as at 30 June 2018	<u>76,130</u>	<u>21,383</u>	<u>97,513</u>
Accumulated Depreciation			
Balance as at 30 June 2017	(76,130)	(4,295)	(80,425)
Prior Year adjustment	0	0	0
Disposals	0	0	0
Depreciation Expense	0	(3,418)	(3,418)
Balance as at 30 June 2018	<u>(76,130)</u>	<u>(7,713)</u>	<u>(83,843)</u>
Net Book Value			
Balance as at 30 June 2017	<u>0</u>	<u>17,088</u>	<u>17,088</u>
Balance as at 30 June 2018	<u>0</u>	<u>13,670</u>	<u>13,670</u>
	2018	2017	
	\$	\$	
3 Cash at bank and on hand			
Cash on hand	360	192	
Cash at bank - Bankwest General Account	626,102	86,705	
Gold Cash Management Account	272,303	430,298	
Bankwest - Term Deposits	353,600	349,349	
ANZ - Cheque	6	6	
ANZ - Interest Bearing	7	7	
NH Trust Account	49,702	67,102	
	<u>1,302,081</u>	<u>933,659</u>	
4 Sundry Creditors			
Creditors general	47,375	19,354	
Accrued expenses	35,595	25,970	
	<u>82,970</u>	<u>45,324</u>	
5 Income Received in Advance			
Disability Services Commission	567,448	48,000	
National Disability Insurance Agency	0	125,000	
NDIA - Peer Support	0	10,139	
Grant In Advance - Others	116,909	144,658	
	<u>684,357</u>	<u>327,797</u>	
6 Current Provisions			
Employee Entitlements:			
Long Service Leave - Current	(1,778)	(1,661)	
Long Service Leave - Non Current	48,607	39,167	
	<u>46,829</u>	<u>37,506</u>	
Annual Leave	48,856	40,571	
Sick Leave	9,331	6,240	
	<u>58,187</u>	<u>46,811</u>	

PEOPLE WITH DISABILITIES (WA) Inc

**Notes to and forming part of the accounts
For the year ended 30/06/2018**

	2018	2017
	\$	\$
7 Non Operating Income		
Gain/(Loss) on Sale of Assets	0	0
Transfer of Provision	0	0
	<u>0</u>	<u>0</u>

8 Related Party Disclosure

Lisa Burnette (President)
Andrew Fairbairn (Vice President)
Janine Neu (Treasurer)
Elizabeth Edmondson (Secretary)

Ingrid Moore
Adam Hewber
Ryan Gay

Samantha Jenkinson (non-voting member)
Erika Webb (Secretarial support)

9 Superannuation

The Association sponsors the following superannuation plan for employees, the details of which are set out below:

Funds Vary based on personal choice.

Type of Benefits Accumulation of contributions of employee and employer.
Covering all employees earning in excess of \$450 per calendar month and providing benefits on retirement, death or permanent disability.

Contributions by :

Employee Nil to Unlimited based on personal choice

Employer 9.5% based on Government Legislation.
The Association has a legal obligation to contribute as set out in the Superannuation guarantee legislation, but has the right to vary the rate of, or terminate, contributions upon giving notice as prescribed in the deed, subject to superannuation guarantee conditions.

Each fund is self administered by the Superannuation Company

Form 5A

For the year ended 30/06/2018

PEOPLE WITH DISABILITIES (INC)
STATEMENT OF INCOME AND EXPENDITURE FOR PURCHASED SERVICES

Income Funding/Grants	Department of Communities Disability Services			DSS		NDIA				Lotterywest		Non-Operating		WA Finance		Whole Association			
	DSC This Year	DSC ILC DFO THIS YEAR	Last Year	DSS This Year	NDIS APPEAL This Year	NDIA DSO PFER This Year	NDIA Sponsorship This Year	NDIA Last Year	NDIA CICD Last Year	This Year	Last Year	This Year	Last Year	This Year	Last Year	This Year	Last Year		
DSC Recurrent	749,112		805,350															749,112	805,350
DSC Non-Recurrent (Operational)		25,552	181,600															0	181,600
DSC ILC DFO																		25,552	0
DSS				326,734														326,734	309,805
DSS NDIS					57,600													57,600	0
NDIA																		0	210,177
NDIA CICD																		10,139	0
NDIA DSO PFER						10,139	125,000	147,677	62,500									125,000	0
NDIA Sponsorship																		118,658	12,751
Other										53,749	12,751							125,000	0
Total Funding/Grants	749,112	25,552	986,950	326,734	57,600	10,139	125,000	147,677	62,500	53,749	12,751	0	0	64,909	0	64,909	0	1,412,795	1,519,683
Other Income																			
Interest																		12,761	13,468
Donations/Fundraising	1,227	0	661	958	0	0	373	0	0	0	0	14,848	2,835	0	0	0	0	2,835	0
Other																		2,086	10,299
Total Other Income	1,227	0	661	958	0	0	373	0	0	0	0	14,848	2,835	0	0	0	0	17,406	27,263
Total Income	750,339	25,552	987,611	327,692	57,600	10,139	125,373	147,677	62,500	53,749	12,751	14,848	26,602	64,909	0	64,909	0	1,430,201	1,546,946
Expenditure																			
Salaries and related costs (includes entitlements)	313,166	7,697	373,673	272,096	47,087	0	81,283	40,361	38,350	6,992	12,751	0	0	38,429	0	38,429	0	766,750	701,247
Administration & Operation cost	487,187	19,409	588,641	88,028	20,304	10,193	44,179	92,948	23,897	46,757		1,365	0	26,277	0	26,277	0	743,699	791,760
Total Expenditure	800,353	27,106	962,314	360,124	67,391	10,193	125,462	133,309	62,248	53,749	12,751	1,365	0	64,706	0	64,706	0	1,510,449	1,493,006
Net Surplus/Deficit	(50,013)	(1,554)	25,297	(32,432)	(9,791)	(55)	(89)	14,368	252	0	0	13,483	26,602	203	0	203	0	(80,248)	53,940
Other non operating Income/(Expense)																			
Profit/(Loss) On Sale Asset																			
Transfer of Provision	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net Surplus/Deficit after non operating	(50,013)	(1,554)	25,297	(32,432)	(9,791)	(55)	(89)	14,368	252	0	0	13,483	26,602	203	0	203	0	(80,248)	53,940



FIND US ON



PeopleWithDisabilityWA



pwdwa4

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